

DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD CG-4094 (Rev. 3-03)		SHORE STATION MAINTENANCE RECORD		REPORT NUMBER	
DISTRICT		UNIT			
PRIORITY		PREVIOUSLY SUBMITTED BY <i>(Identify, i.e., letter, message, inspection report, etc.)</i>			
DESCRIPTION OF WORK: <i>(Attach additional sheets if required)</i>					
MATERIAL STATUS: <input type="checkbox"/> ORDERED, DELIVERY BY <input type="checkbox"/> ON BOARD <input type="checkbox"/> TO BE ORDERED BY			RECOMMENDED ACCOMPLISHMENT BY <input type="checkbox"/> UNIT GROUP <input type="checkbox"/> BASE <input type="checkbox"/> CONTRACT <input type="checkbox"/> WORK ORDER		
DATE	SIGNATURE <i>(Unit Commander)</i>		ENCLOSURE		
GROUP COMMENTS:					
GROUP		<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED <input type="checkbox"/> RECOMMENDED APPROVAL		DATE	SIGNATURE <i>(Group level)</i>
BASE COMMENTS:					
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED <input type="checkbox"/> RECOMMENDED APPROVAL			<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED		
DATE	SIGNATURE <i>(Base level)</i>		DATE	SIGNATURE <i>(District level)</i>	
DATE COMPLETED	COMPLETED BY: <input type="checkbox"/> UNIT <input type="checkbox"/> GROUP <input type="checkbox"/> BASE <input type="checkbox"/> CONTRACT <input type="checkbox"/> WORK ORDER NO.				

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